# Anti-Bribery & Corruption Policy Statement

FCE Projects Limited's mission is to be a resilient organisation that protects the environment, improves the lives of our people, supports the communities we serve and brings economic benefit for our region. Our business was founded in 2004 and we have always upheld company values and a principles-based approach to doing business, that ensures we are:

- Focused driven by our customer needs.
- Collaborative working across project stakeholders to deliver the best solutions.
- Ethical acting with integrity, equality, fairness, and respect.
- Responsible doing the right thing for society and the planet.

FCE Projects Ltd is fully committed to carrying out business fairly, honestly, and openly. The company's objective is to prevent bribery by persons associated with it and we aim to create and maintain an anti-bribery culture within the company. FCE Projects has established several procedures to prevent bribery based on an assessment of the risks associated with the potential for bribery.

Our procedures are proportionate to the identified risks and the nature, scale and complexity of the company's activities and are designed to ensure that the company complies with current legislation concerning bribery including, but not limited to, The Bribery Act 2010 ("the Act") and The UK Competition Act 1998 (Competition Law). They have been established to mitigate identified risks and prevent deliberate unethical conduct on the part of company employees and associated persons.

It is the objectives of this policy to:

- Prohibit the offer, gift, or acceptance of bribes in relation to any aspect of its business.
- Ensure procedures for controlling company expenditure, including accounting, approval of expenditure, bookkeeping and auditing are sufficiently robust to prevent bribery.
- Prohibit payment of donations to political parties and charities directly linked to obtaining new business.
- Ensure that donations to nominated charities or other recognised good causes are made in good faith, and publicly disclosed.
- Ensure that provision of gifts, hospitality or expenses is proportionate and reasonable to the company's business.
- Provide appropriate information and instruction relating to the company's anti-bribery procedures for all employees, consultants, and sub-contractors.
- Prevent collusion in construction in the form of bid rigging.
- Allocate sufficient resources to enable the Policy to function effectively.

The next review date for this policy is January 2026.

Ian Cole

Managing Director, BEng (Hons)

Tim Whitehill

ESG Director, BSc MBA MIOD

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# FCE Projects Ltd Anti-Bribery & Corruption Policy

#### 1 Purpose

- 1.1 FCE Projects Ltd is fully committed to carrying out business fairly, honestly, and openly. The company's objective is to prevent bribery by persons associated with it and we aim to create and maintain an anti-bribery culture within the company. FCE Projects has established several procedures to prevent bribery based on an assessment of the risks associated with the potential for bribery.
- 1.2 Our procedures are proportionate to the identified risks and the nature, scale and complexity of the company's activities and are designed to ensure that the company complies with current legislation concerning bribery including, but not limited to, The Bribery Act 2010 ("the Act") and The UK Competition Act 1998 (Competition Law). They have been established to mitigate identified risks and prevent deliberate unethical conduct on the part of company employees and associated persons.

### 2 Bribery

- 2.3 Bribery is defined as the giving or promising of a financial or other advantage to another party where that advantage is intended to induce the other party to perform a particular function improperly, to reward them for the same, or where the acceptance of that advantage is in itself improper conduct.
- 2.4 Bribery is also deemed to take place if any party requests or agrees to receive a financial or other advantage from another party where that advantage is intended to induce that party to perform a particular function improperly, where the acceptance of that advantage is in itself improper conduct, or where that party acts improperly in anticipation of such advantage.
- 2.5 Bribery of a foreign official is defined as the giving or promising of a financial or other advantage which is intended to influence the official in order to obtain business or an advantage in the conduct of business unless the foreign official is required or permitted by law to be influenced by such advantage.

# 3 Consequences of Bribery

- 3.1 Anyone or any organisation found guilty of bribery under the Act may face fines and/or prison terms. In addition, high legal costs and adverse publicity are likely to result from any breach of the Act.
- 3.2 For employees of the Company, failure to comply with this Policy and/or with the Act may result in:
  - 3.2.1 disciplinary action which may include dismissal; and
  - 3.2.2 criminal penalties under the Act which may result in a fine and/or imprisonment for up to 10 years.
- 3.3 For the Company, any breach of this Policy by any employee or business associate may result in:
  - 3.3.3 the Company being deemed to be in breach of the Act;
  - 3.3.4 the Company being subject to fines; and
  - 3.3.5 the Company suffering negative publicity and further associated damage as a result of such breach.



# 4 Responsibility for Compliance and Scope of Policy

- 4.1 This Policy applies to all employees, agents, contractors, subcontractors, consultants, business partners and any other parties (including individuals, partnerships and bodies corporate) associated with the Company or any of its subsidiaries.
- 4.2 It is the responsibility of all the above mentioned parties to ensure that bribery is prevented, detected and reported and all such reports should be made in accordance with the Company's Whistleblowing Policy or as otherwise stated in this Policy, as appropriate.
- 4.3 No party described in section 4.1 may:
  - 4.3.1 give or promise any financial or other advantage to another party (or use a third party to do the same) on the Company's behalf where that advantage is intended to induce the other party to perform a particular function improperly, to reward them for the same, or where the acceptance of that advantage will in itself constitute improper conduct;
  - 4.3.2 request or agree to receive any financial or other advantage from another party where that advantage is intended to induce the improper performance of a particular function, where the acceptance of that advantage will in itself constitute improper conduct, or where the recipient intends to act improperly in anticipation of such an advantage.
- 4.4 Parties described in section 4.1 must:
  - 4.4.1 be aware and alert at all times of all bribery risks as described in this Policy and in particular as set out in section 9 below;
  - 4.4.2 exercise due diligence at all times when dealing with third parties on behalf of the Company; and
  - 4.4.3 report any and all concerns relating to bribery to the ESG Director or, in the case of non-employees, their normal point of contact within the Company, or otherwise in accordance with the Company's Whistleblowing Policy.

#### 5 Facilitation Payments

- 5.1 A facilitation payment is defined as a small payment made to officials in order to ensure or speed up the performance of routine or necessary functions.
- 5.2 Facilitation payments constitute bribes and, subject to section 5.3, may not be made at any time irrespective of prevailing business customs in certain territories.
- 5.3 Facilitation or similar payments may be made in limited circumstances where your life is in danger but under no other circumstances. Any payment so made must be reported to the ESG Director as soon as is reasonably possible and practicable.

## 6 Gifts and Hospitality

6.1 Gifts and hospitality remain a legitimate part of conducting business and should be provided only in compliance with the Company's Gifts and Hospitality Policy.



- 6.2 Gifts and hospitality can, when excessive, constitute a bribe and/or a conflict of interest. Care and due diligence should be exercised at all times when giving or receiving any form of gift or hospitality on behalf of the Company.
- 6.3 The following general principles apply:
  - 6.3.1 Gifts and hospitality may neither be given nor received as rewards, inducements or encouragement for preferential treatment or inappropriate or dishonest conduct.
  - 6.3.2 Neither gifts nor hospitality should be actively sought or encouraged from any party, nor should the impression be given that the award of any business, custom, contract or similar will be in any way conditional on gifts or hospitality.
  - 6.3.3 Cash should be neither given nor received as a gift under any circumstances.
  - 6.3.4 Gifts and hospitality to or from relevant parties should be generally avoided at the time of contracts being tendered or awarded.
  - 6.3.5 The value of all gifts and hospitality, whether given or received, should be proportionate to the matter to which they relate and should not be unusually high or generous when compared to prevailing practices in our industry or sector.
  - 6.3.6 Certain gifts which would otherwise be in breach of this Policy and/or the Hospitality and Gifts Policy may be accepted if refusal would cause significant and/or cultural offence, however the Company will donate any gifts accepted for such reasons to a charity of the ESG Director's choosing.
  - 6.3.7 All gifts and hospitality, whether given or received, must be recorded in the Hospitality & Gifts Register.

#### 7 Charitable Donations

- 7.1 Charitable donations are permitted only to registered (non-profit) charities. No charitable donations may be given to any organisation which is not a registered charity.
- 7.2 All charitable donations must be fully recorded in the company's Charity Donations Register.
- 7.3 Proof of receipt of all charitable donations must be obtained from the recipient organisation.
- 7.4 Under no circumstances may charitable donations be made in cash.
- 7.5 No charitable donation may be made at the request of any party where that donation may result in improper conduct.

#### 8 Political Donations

- 8.1 The Company does not make political donations and the Company is not affiliated with any political party, independent candidate, or with any other organisation whose activities are primarily political.
- 8.2 Employees and other associated parties are free to make personal donations provided such payments are not purported to be made on behalf of the Company and are not made to obtain any form of advantage in any business transaction.



# 9 Bid Rigging (Competition Law)

- 9.1 The Company shall not participate in any practice that constitutes bid rigging, in accordance with competition Law. This includes:
  - 9.1.1 bid rotation firms agreeing to take it in turns to submit the lowest bid.
  - 9.1.2 bid suppression one or more firms agree not to bid, or to withdraw their bids.
  - 9.1.3 cover pricing bidders arrange for one or more of them to submit an artificially high bid, distorting the procurer's impression of the competitive price.

# 10 Due Diligence and Risks

The following issues should be considered with care in any and all transactions, dealings with officials, and other business matters concerning third parties:

- 10.1 Territorial risks, particularly the prevalence of bribery and corruption in a particular country;
- 10.2 Cross-border payments, particularly those involving territories falling under section 9.1;
- 10.3 Requests for cash payment, payment through intermediaries or other unusual methods of payment;
- 10.4 Activities requiring the Company and / or any associated party to obtain permits or other forms of official authorisation;

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10.5 Transactions involving the import or export of goods.

This policy has been approved & authorised by:

Ian Cole Tim Whitehill Simon Holme

Managing Director, BEng (Hons) ESG Director, BSc MBA MIOD H&S Director, BSc (Hons)

January 2025.